

Program and Service Committee Meeting

August 6, 2012

Madison County Extension Office

117 N. John Wayne Drive

Winterset, Iowa 50273

6:00 P.M.

Board members present, John Jakes, Kendalyn Huff, Amy Kimball, and Ann Bass
Others present, Debra Schrader, executive director.

Levels of Excellence (*information*)

In order to pass the tests of Levels of Excellence, the annual report needs to be error free. If one box is left blank, the board will not be able to achieve Model or Quality status for Levels of Excellence, which in turn could cost the board the cash incentive of \$12,500 over a 5 year period. It is crucial that all elements of the report met the state team's expectations.

FY2012 Report Review (*action requested*)

The committee reviewed the FY2012 cover page membership and community plan updates section. It was recommended to add information regarding transition of the Parents as Teachers program from one agency to another.

A list of considerations in reviewing the annual report was discussed. The state format is challenging to maneuver which makes it difficult to print and read the report. The state FY2012 annual report was reviewed in detail. It was noted many of the state performance measures do not provide meaningful data. The state financial statements were also reviewed.

Program successes and challenges, the payment voucher log, and the digital dashboard were reviewed. It was noted one of the helpful items in the digital dashboard was the contract benchmarks/goals as this has assisted the committee in monitoring the contracts during the year.

After much discussion and minor editing, it is recommended the 4 R Kids Early Childhood Iowa Area Board approve the FY2012 annual report and financial statements.

Meeting adjourned at 8:00 P.M.