

4 R Kids Program and Service Committee Minutes

November 3, 2011

9:00 A.M.

Madison County Extension
117 North John Wayne Drive
Winterset Iowa 50273

Attendance

Board members present, John Jakes, Ann Bass, Kendalyn Huff, and Amy Kimball.

Others present, Debra Schrader

Ann Bass will be the reporter for the board meeting on Thursday, November 17, 2011.

Program Monitoring *(information)*

Deb updated the Committee regarding monthly tracking in regards to payment vouchers. A monthly tracking tool is being utilized to track when payment vouchers are received and coded if there are any issues/errors. There was concern at the last committee meeting regarding Adair County Extension and the timely submission of payment vouchers. Deb reported all vouchers are current and up to date, but there may be concern with rate of spending. The finance committee will continue to monitor the rate of spending as well.

FY2012 Funding Plan Review *(information)*

The committee reviewed the FY2012 funding plan and the categorical funding streams. The Madison County ECI board carryover by categorical fund has been resolved and that ECI has accepted the revised FY2011 financial statements. Deb reworked the funding plan and the categorical streams were maximized for full benefit. There is \$2,550.63 in school ready administration, \$6,337.59 in school ready preschool support, and \$7,471.36 school ready other unallocated.

Unallocated Funding

School Ready Administration (action requested)

The school ready administration of \$2,550.63 is recommended to be put into the board administration budget to accommodate for board related expenses such as supporting the family support credential process, marketing efforts, possible costs for levels of excellence, and other miscellaneous board expenses.

Preschool Support Funding (action requested)

It is recommended to allocate the \$6,337.49 to Dallas County Extension to support the comprehensive preschool services, Dallas County Extension.

School Ready Other Funding (information)

It is recommended to not allocate the \$7,471.36 of school ready unallocated funds at this time. Other needs may arise during the year and the board will have flexibility to address those needs if they arise.

FY2012 Preschool funds *(action requested)*

The following is recommended and were discussed at the October 7th committee meeting:

- Move \$25,000 from preschool tuition to quality improvement mini grants to serve Adair and Madison County preschools; approximately 10 preschools will be served; United Way serves Warren and Dallas County for quality improvement grants
- Move \$8,750 from preschool tuition to address preschools staff professional development needs; approximately 35 preschools in all 4 counties will be served

The new totals for the preschool enhancement project, Dallas County Extension, will now be as follows:

\$116,744.49 for preschool tuition

\$48,718 for dental and lead screenings

\$25,000 for quality improvement mini grants

\$8,750 for professional development
\$49,892 for preschool service coordination (unchanged)
\$249,104.49 total preschool enhancement project

Dental Screenings (*information*)

Deb provided an update regarding the dental screenings. She has been assisting Dallas County Extension with contract negotiations as this was new a new way of doing business from years past. It's possible that due to timing, capacity, and costs, the goal of having all 4 year old children screened may not happen. A narrower focus on higher needs preschools will be identified by Dallas County Extension. A dental hygienist will conduct 2 screenings with fluoride/varnish on each identified child. Additionally, Medicaid will be billed appropriately and ECI funds will be payer of last resort. Screenings will start in November.

Literacy Project (*information*)

The committee will review preschool spending at the semiannual progress review in February and provide recommendation to the board in March regarding the possibility of a literacy back pack project.

Appreciation Reception (*information*)

Deb has been working with Kate Bennett Polk County ECI on a collaborative appreciation reception for December 1, 2011 from 5:00-7:00 at Rookies in Clive/Waukee. Polk County ECI will work on the invitation and marketing materials.

FY2012 Program progress reports (*information*)

The committee reviewed the 1st quarter progress reports. They reviewed the goals/benchmarks of each program, progress made on the goals, and rate of spending. There were no major concerns and additional notes were drafted for the board and will be included with the 1st quarter digital dashboard.

Levels of Excellence (*information*)

The committee reviewed Section I and V of the levels of excellence. It was noted there appears to be allot of redundancy in the Section I community plan.

Adjourn

Levels of Excellence were tabled until the next meeting which is November 3 at 6:00 at Madison County Extension. Agenda items for the next meeting include Levels of Excellence and review of progress reports.

Meeting adjourned at 8:00.