

Minutes
4 R Kids Program and Service Committee
August 23, 2012
12:00 P.M. Noon
Support Services
306 Public Square
Greenfield, Iowa 50849

Attendance:

Board members in attendance were Amy Kimball, Kendalyn Huff, and Ann Bass.
 Others in attendance, Debra Schrader 4 R Kids Executive Director

Growing Strong Families Contract

The committee reviewed the business plan and budget amendment request from Adair County Extension. Below is the current contract and requested amendment information.

FY2013 Signed Contract	FY2013 Contract Amendment Request
450 home visits	300 home visits – 33.4% reduction
50 families	40 families – 20% reduction
\$55,000	\$55,000 (line item adjustments requested)

It was noted that the Growing Strong Families contract was closely monitored during FY2012 and challenges still exist, primarily with staffing.

Recommendation

The Program and Service Committee recommends the following:

To provide Adair County Extension with two options to chose from -

Option 1 – Keep the contract as is and do not amend the FY2013 contract. It is of strong desire for Adair County Extension to do what it takes to serve families.

Option 2 - Amend the FY2013 contract accepting the new business plan with a reduction of \$11,000 which represents a 20% reduction of families, with the amended FY2013 contract to be \$44,000 for 300 home visits and serving 40 families. Adair County Extension will have 7 business days to provide a decision. Additionally, with either option, a monthly written report on progress shall be provided to the 4 R Kids Executive Director and then forwarded to the Program and Service committee for review. The Growing Strong Families contract will be monitored very closely by the Program and Service Committee during the fiscal year.

It was also noted that a policy and procedure regarding contract amendment requests may need to be implemented to assist the 4 R Kids ECI area board in the future.

Meeting adjourned at 12:40 P.M