



Early Childhood Iowa Area Board
Serving Adair, Dallas, Madison and Warren County

Board Agenda
Thursday March 20, 2014
6:30 P.M.
Farmers Merchant Bank
101 West Jefferson Street
Winterset, Iowa 50273

Call to Order

Open forum

Introductions

Approval of March 20, 2014 Agenda (action)

Approval of December 19, 2013 Minutes (action)

Board membership recruitment (information)

By-laws (action)

Succession plan reciprocal agreement (information)

Review marketing, advocacy, and event data (information)

Committee reports

Early Childhood Committees

■Dallas County –Meeting held December 18, 2013 January 23, 2014, & February 27, 2014; Next meeting is March 27, 2014 at 9:45 at Dallas County Extension in Adel;

■Madison County –Meeting held February 11, 2014; Next meeting April 8, 2014 at 6:30 at the Winterset Library in Winterset

■Warren County –No December, January or February meeting; Meeting held March 5, 2014; Next meeting April 2, 2014 at 10:00 at Wells Fargo in Indianola

■Adair County – Meeting held December 10, 2013 and February 11, 2014; No March meeting; Next meeting April 8, 2014 at 2:00 at Adair County Extension in Greenfield
(note - Dallas, Madison, and Adair County Early Childhood meetings are in collaboration with Prevent Child Abuse Councils)

Finance Committee Report

Payment Vouchers and Financial Statements (action)



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Board Processes Committee

- Board performance evaluation (information)
- Board professional development plan (action)
- Annual review of policy and procedure manual (action)
 - Policy 1.2.2 Notice of meetings (page 19)
- Annual review of personnel handbook (action)
- Board meeting calendar and committee calendar (information)
- Miscellaneous/other updates (information)

Program and Service Committee

- Preschool tuition policy (action)
- Semiannual contractor progress reports (information)
- FY2013 Family support comparisons (information)
- FY2015 Request for renewal timeline (information)
- Child Care Resource and Referral/Orchard Place contract amendment (action)

Miscellaneous Board Updates

Administrative Update

- Levels of Excellence
- Contractor onsite visits
- Audit Review
- REDCap data system for family support
- Legislation

Board Professional Development

- Quality Improvement Project - Iowa State Extension

Other Business

Adjourn

FY2014 Meetings Dates (all meetings are at 6:30 P.M.)

February 20, 2014	Adair County	Greenfield City Hall
March 20, 2014	Madison County	Farmer Merchant Bank
April 17, 2014	Dallas County	Adel Library (Levels of Excellence Visit)
May 15, 2014	Warren County	Vintage Hills in Indianola
June 19, 2014	Adair County	Greenfield City Hall

Finance Committee will meet at 6:00 P.M. prior to each Board meeting—standing agenda items includes payment vouchers and budgets.

4 R Kids Early Childhood Iowa Area Board Ground Rules	
<i>Adopted 10-20-11</i>	
Respect each other’s thoughts and opinions	Agree to disagree
Cell phones off or on vibrate	Be prepared, complete required homework
Respect committee work	Keep discussions on topic/agenda
Hold each other accountable	Utilize “ <i>fist of five</i> ”