



## FY2013 Calendar of Events

| <i>July 2012</i>   | <i>August 2012</i>  |
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| <ul style="list-style-type: none"> <li>July 19, 2012 – Board meeting/Madison County<br/>-Review 4<sup>th</sup> Quarter state financial report (due 7/15/12)</li> <li>July 19, 2012 – Board Finance Committee meeting</li> </ul> <p><i>Early Childhood Committees</i><br/>◆None</p> <p><b><u>State Meetings</u></b><br/>None</p>  | <ul style="list-style-type: none"> <li>August 5, 2012 - Provider annual reports and vouchers due</li> <li>August 16, 2012 – Board meeting/Dallas County<br/>-Approve state annual report<br/>-Approve state financial statements<br/>-Review Executive Director performance measures</li> <li>August 1, 2012 – Board Finance Committee meeting</li> </ul> <p><i>Early Childhood Committees</i><br/>◆August 1, 2012 – Warren County<br/>◆August 14, 2012 – Madison County<br/>◆August 15, 2012 – Dallas County</p> <p><b><u>State Meetings</u></b><br/>None</p>  |
| <i>September 2012</i>  | <i>October 2012</i>   |
| <ul style="list-style-type: none"> <li>September 20, 2012 – Board meeting/Warren County</li> <li>September 20, 2012 – Board Finance Committee meeting</li> <li>September 15, 2012– Annual Report due to State ECI</li> <li>Release October newsletter</li> </ul> <p><i>Early Childhood Committees</i><br/>◆September 5, 2012 – Warren County<br/>◆September 13, 2012 – Adair County</p> <p><b><u>State Meetings</u></b><br/> <ul style="list-style-type: none"> <li>September 7, 2012 – State Board Meeting - Des Moines</li> <li>September 12, 2012 – State Director meeting - Des Moines</li> </ul> </p>                 | <ul style="list-style-type: none"> <li>October 15, 2012 – 1<sup>st</sup> quarter State ECI financial report due</li> <li>October 18, 2012 – Board meeting/Adair County<br/>-Review 1<sup>st</sup> Quarter state financial report (due 10/15/12)</li> <li>October 15, 2012 – Board Finance Committee meeting</li> <li>October 20, 2012 – 1<sup>st</sup> Quarter program reports due</li> </ul> <p><i>Early Childhood Committees</i><br/>◆October 3, 2012 – Warren County<br/>◆October 9, 2013 – Madison County</p> <p><b><u>State Meetings</u></b><br/>None</p>  |
| <i>November 2012</i>   | <i>December 2012</i>  |
| <ul style="list-style-type: none"> <li>November 15, 2012 – Board meeting/Madison County<br/>-Review 1<sup>st</sup> Quarter digital dashboard program<br/>-Annual meeting of the board<br/>-Selection of officers<br/>-4 R Kids financial review completed</li> <li>November 17, 2011 Board Finance Committee meeting</li> </ul> <p><i>Early Childhood Committees</i><br/>◆November 7, 2012 – Warren County<br/>◆November 14, 2012 – Dallas County (conduct Board eval)</p> <p><b><u>State Meetings</u></b><br/> <ul style="list-style-type: none"> <li>November 2, 2012 – State Board meeting - Des Moines</li> </ul> </p> | <ul style="list-style-type: none"> <li>December 6<sup>th</sup>, 2013 2<sup>nd</sup> Annual Appreciation Reception</li> <li>Release January newsletter</li> <li>December 13, 2012 – Board meeting/Dallas County<br/>-Review community plan (indicators, priorities, etc)<br/>-4 Board members terms end<br/>-Appoint board members to committees</li> <li>December 13, 2012 – Board Finance Committee meeting</li> </ul> <p><i>Early Childhood Committees</i><br/>◆December 5, 2012 – Warren County (conduct Board eval)<br/>◆December 6, 2012 – Adair County (conduct Board eval)<br/>◆December 11, 2012 – Madison County (conduct Board eval)</p> <p><b><u>State Meetings</u></b><br/> <ul style="list-style-type: none"> <li>December 5, 2012 – State Directors’ meeting – Des Moines</li> </ul> </p> |
| <i>January 2013</i>  | <i>February 2013</i>  |

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| <ul style="list-style-type: none"> <li>January 15, 2013 – 2<sup>nd</sup> quarter State ECI financial report due</li> <li><b>January 17, 2013 – Board meeting/Warren County</b> <ul style="list-style-type: none"> <li>-Review 2<sup>nd</sup> Quarter state financial report (due 1/15/13)</li> <li>-Conduct board self evaluation</li> <li>-Conduct Executive Director annual review</li> <li>-4 New Board member terms begin</li> <li>-Sign conflict of interest statements</li> <li>-Sign code of ethics statements</li> </ul> </li> <li>January 17, 2013 – Finance Committee meeting</li> <li>January 20, 2013 – Semiannual program reports due</li> </ul> <p><i>Early Childhood Committees</i><br/>None</p> <p><b>State Meetings</b></p> <ul style="list-style-type: none"> <li>January 13, 2012 – State Board meeting - Des Moines</li> </ul>   | <ul style="list-style-type: none"> <li><b>February 21, 2013 – Board meeting/Adair County</b> <ul style="list-style-type: none"> <li>-Review FY2012 Semiannual program progress report</li> <li>-Board annual performance review</li> <li>-Annual contract onsite audit reviews conducted</li> </ul> </li> <li>February 15, 2013 – Finance Committee meeting</li> </ul> <p><i>Early Childhood Committees</i></p> <ul style="list-style-type: none"> <li>◆February 6, 2013– Warren County</li> <li>◆February 12, 2013 – Madison County</li> <li>◆February 13, 2013 – Dallas County</li> </ul> <p><b>State Meetings</b></p> <ul style="list-style-type: none"> <li>February 13, 2013 ECI Day on the Hill – Des Moines</li> </ul>   |
| <b>March 2013</b>  | <b>April 2013</b>   |
| <ul style="list-style-type: none"> <li>Release April newsletter</li> <li><b>March 21, 2013 – Board meeting/Madison County</b> <ul style="list-style-type: none"> <li>-Approve release of FY2013 Request for Renewal</li> <li>-Review FY2013 board professional development plan</li> <li>-Annual review of board by-laws</li> <li>-Annual review of personnel policy</li> <li>-Review FY2014 calendar of events</li> </ul> </li> <li>March 21, 2013 - Finance Committee meeting</li> <li>March 29, 2013– FY2014 Request for renewal released</li> </ul> <p><i>Early Childhood Committees</i></p> <ul style="list-style-type: none"> <li>◆March 6, 2013 – Warren County</li> <li>◆March 14, 2013 – Adair County</li> <li>◆March 12, 2013 – Dallas County</li> </ul> <p><b>State Meetings</b></p> <ul style="list-style-type: none"> <li>March 1, 2013 – State Board meeting - Des Moines</li> </ul> | <ul style="list-style-type: none"> <li>April 15, 2013 – 3<sup>rd</sup> quarter State ECI financial report due</li> <li><b>April 18, 2013 – Board meeting/Dallas County</b> <ul style="list-style-type: none"> <li>-Review 3<sup>rd</sup> Quarter state financial report (due 4/15/13)</li> <li>-Review board by-laws</li> <li>-Review board policies and procedures</li> </ul> </li> <li>April 18, 2013 – Finance Committee meeting</li> <li>April 20, 2013 – 3<sup>rd</sup> quarter program reports due</li> <li>April 29, 2013 – FY2014 Request for Renewals due</li> </ul> <p><i>Early Childhood Committees</i></p> <ul style="list-style-type: none"> <li>◆April 3, 2013 – Warren County</li> <li>◆April 9, 2013 – Madison County</li> </ul> <p><b>State Meetings</b></p> <p>April 10, 2013 – State Director meeting – Des Moines</p> |
| <b>May 2013</b>  | <b>June 2013</b>  |
| <ul style="list-style-type: none"> <li><b>May 16, 2013 – Board Meeting/Warren County</b> <ul style="list-style-type: none"> <li>-3<sup>rd</sup> Quarter digital dashboard program review</li> <li>-FY2014 Funding recommendations</li> <li>-Approve FY2014 Funding Plan</li> </ul> </li> <li>May 16, 2013 – Finance Committee meeting</li> </ul> <p><i>Early Childhood Committees</i></p> <ul style="list-style-type: none"> <li>◆May 1, 2013 – Warren County</li> <li>◆May 15, 2013 – Dallas County</li> </ul> <p><b>State Meetings</b></p> <p>None</p>   | <ul style="list-style-type: none"> <li>Release July newsletter</li> <li><b>June 20, 2013 – Board meeting/Adair County</b> <ul style="list-style-type: none"> <li>-Review provider contractors</li> </ul> </li> <li>June 20, 2013 – Finance Committee Meeting</li> </ul> <p><i>Early Childhood Committees</i></p> <ul style="list-style-type: none"> <li>◆June 5, 2013 – Warren County</li> <li>◆June 11, 2013 – Madison County</li> <li>◆June 13, 2013– Adair County</li> </ul> <p><b>State Meetings</b></p> <ul style="list-style-type: none"> <li>June 7, 2013 – State Board meeting - Des Moines</li> <li>June 12, 2013 – State Director meeting - Des Moines</li> </ul>   |

*Calendar of events subject to change*

*Revisions 8-16-12*