

**4 R Kids Program and Service Committee Minutes**  
**January 29, 2014**  
**10:00 A.M.**  
**Support Services**  
**306 Public Square**  
**Greenfield, Iowa 50849**

**The committee met by telephone conference with the public access location at Support Services, 306 Public Square in Greenfield Iowa.**

Committee members present were Kendalyn Huff, Cynthia Moffitt, and Dena Owens. Others present Val Cameron, and Debra Schrader. Committee member absent, Janice Jensen.

Kendalyn will be the reporter for the February 20, 2014 board meeting.

**Preschool Tuition Scholarship Policy** *(action requested)*

The policy was reviewed with minor changes, however there was one change that was discussed more in-depth. This language was added "If other assistance is available through a preschool/agency/business the lowest tuition rate will be utilized." There was a case where different rates were being utilized and having this in a policy would make it clear to the preschool as well as the parent. Other items discussed was the required state data that will be required to be collected from parents. It is consensus of the committee to recommend the changes to the preschool tuition policy.

**Semiannual Reports** *(information)*

The committee reviewed the FY2014 semiannual digital dashboard reports from contractors. It is to be noted there appears to be a trend in regards to challenges with referrals for family support services. There are no major concerns with any contractor performance at this time. Additional follow-up was requested on a few contracts. A summary of the report will be provided to the board.

**FY2013 Family Support Data Comparison** *(information)*

Early Childhood Iowa prepares a family support data comparison for each ECI area for each fiscal year, which the committee reviewed. It is to be noted that there were errors on the report and that Deb requested a revision two different times. It is to be noted it is difficult to compare data to state data due to many factors beyond our control. It was noted that there were 100 less children served from the previous year, but total population of 0-5 increased slightly. It is assumed that due to additional mandates and required paperwork it could constitute a decrease in numbers served

**Request of Renewal Timeline** *(information)*

A draft timeline of the request for renewal timeline was reviewed. This will be the last year of a 3 year contract for providers. In FY2016 a request for proposal will be utilized.

**Contract Amendment Request** *(action requested)*

CCRR has requested an amendment to the contract to offer incentives for child care providers to attend CCRR/DHS sponsored ChildNet Certification. This would increase the numbers of providers to attend the classes. The number of training hours in the contract would be reduced to provide for the incentives to child care providers. It is consensus of the committee to recommend a contract amendment to allow for incentives for child care providers to attend ChildNet Certification training.

Meeting adjourned at 11:15. Next meeting will be May 2, 2014 at 9:00 at Madison County Extension.