

4 R Kids
Board Processes Committee Meeting
January 4, 2013
1:00 P.M.
Conducted by Conference Call

Attendance

A telephone conference meeting began at 1:00. Those present by phone were Cynthia Moffitt, Joyce Kooker, Bob Ockerman and Debra Schrader

Board Bylaws (*information*)

The committee reviewed the bylaws. The major changes recommended are as follows: board composition section - utilizing a range of 8-12 board members; eliminating the at-large board member position; have a minimum of 2 board members but not more than 3 board members represent each county; selection of officers section - remove having the Board Processes committee recommend officer replacement and meeting section - change meeting from monthly to a minimum of quarterly.

Board Evaluation (*information*)

The committee reviewed the community and board evaluations. It was noted that the area that scored the lowest by the community as well as by the board was "*Board effectively represents the organization to the community.*" It is recommended that Board members help facilitate and participant in a community event, such as a Toddlerfest. Warren County has one scheduled for the spring. Bob will contact the Adel Library, Joyce will contact the Winterset Library, and Deb will contact Kendalyn for Adair County to see of the interest in conducting a Toddlerfest in the future for the three counties. Currently the Board has \$2,000 budgeted for marketing or \$500 per county for FY2013.

Board Professional Development Plan (*action requested*)

The committee drafted the board professional development plan for FY2014 utilizing the evaluations for action. Other items discussed were to have board members commit to attend Legislative Coffees and represent the 4 R Kids ECI Area Board.

Board Training (*information*)

Board recruitment training was discussed. Currently the board has \$500 budgeted for this activity. It was consensus to provide an evening training offering a free supper and market it to other ECI area boards, Prevent Child Abuse Councils, and businesses such as Farm Bureau. Cynthia will check into food costs from Vintage Hills as well as space. Deb will check with United Way for a facilitator.

Board Policies (*action requested*)

The committee reviewed and made minor changes to three policies, fiscal agent/review audit policy, expenditures and disbursement policy, and monthly financial statement policy and are requesting action.

Meeting adjourned at 2:05.