

4 R Kids Program and Service Committee Minutes
Thursday October 27, 2014
Support Services
306 Public Square
Greenfield, Iowa 50849

Meeting began at 2:00
Conference call option was provided.

Attendance (*information*)

Those in attendance were Cynthia Moffitt, Janice Jensen, Dena Owens and Debra Schrader. Cynthia will be the reporter at the November 20, 2014 Board meeting in Indianola.

FY14 Annual Report from REDCap (*information*)

Deb provided an update on the FY14 REDCap yearend report on family support. The report was not in a friendly format and appears to have several data sets that are incorrect. It is unclear at this time what the next steps are from ECI as there has been no communication since the report was received October 1, 2014. Deb expressed concern of not having reliable data, especially outcome data for FY14.

FY15 Reporting Format (*information*)

The committee reviewed the new format for contractor reporting for FY14. Reports were completed using google spreadsheets, the report format is different than last year. Contractors seem to be receptive of the new format.

FY15 1st Quarter Progress Reports review (*information*)

The committee reviewed each contractor's progress report. There are no major concerns at this time. A summary of the report will be provided to the November 20, 2014 board meeting. The committee would like to offer support and invite the coordinator from the Coordinated Intake project to the next meeting to provide an update on how the project is going.

Update on FY15 Budget and Allocations (*action requested*)

The committee reviewed the FY15 budget, program spending, and unallocated funds. It is to be noted that local ECI boards are allowed no more than 20% carryover each year. Currently, there is \$46,234.53 school ready family support funding a \$12,398.33 school ready other funding unallocated for FY15. Due to approximately 100 less children being served with preschool tuition this, there could be more than \$50,000 in preschool tuition unexpended by the end of the year. Additionally, the 4 R Kids ECI Area Board has the flexibility to use categorical funding as needed due to receiving level of excellence Model status. Due to the unallocated funds and potential of unexpended funds in preschool tuition, it was consensus of the committee to recommend for the following to the 4 R Kids ECI Area Board:

- Amend Dallas County ISU Extension Preschool Enrichment contract and transfer \$15,000 from preschool tuition to preschool quality improvement grants and transfer \$5,000 from preschool tuition to preschool dental screenings.
- Amend the Dallas County ISU Extension Quality Improvement Project contract and allocate an additional \$12,000 from unallocated school ready family support funding for child care quality improvement mini grants and an additional \$13,000 from unallocated school ready family support funding for child care provider trainings.

The 4 R Kids ECI Director will also meet with existing 4 R Kids Contractors to assess unmet needs as there is approximately \$33,000 unallocated for FY15.

Adjourn (*information*)

Meeting adjourned at 3:10