



**Early Childhood Iowa Area Board
Minutes
Thursday November 17, 2016
Greenfield City Hall
202 S. 1st Street
Greenfield, Iowa 50849**

Finance Committee Meeting

The Finance Committee met prior to the meeting to review payment vouchers and budgets.

Board Meeting

Board Chairperson Ockerman convened the meeting at 6:30 p.m.

Attendance

(x means attendance at the meeting)

Board Members Present							
Adair County		Dallas County		Madison County		Warren County	
Dena Owens <i>Required Health Representative</i>	x	Bob Ockerman	x	Joyce Kooker <i>Required Business Representative</i>		Brett Elliott	x
Samantha Finneseth <i>Required Education Representative</i>		Terry Johnson <i>Required Human Service Representative</i>	x	Janice Jensen	x	Cynthia Moffitt	x
Kendalyn Huff <i>Required Faith Representative</i>		Lois Hoyer		Joey Hoover	x	Khristan Kaufman <i>Required Parent Representative</i>	

4 R Kids Staff Present

Debra Schrader, Executive Director.

Others present (Information)

Kristi Nixon, (SWCC Parents as Teachers).

Distinction of Quorum (Information)

Board membership consists of no less than 8 members and no more than 12 members, with 12 positions filled at the beginning of the meeting; 7 board members were present at the meeting representing quorum.

Open Form (Information)

None

Introductions (Information)

Introductions were made by Board members and the audience.

Board Professional Development (Information)

A presentation was presented by Southwestern Community College with the Parents as Teachers Program

Board Membership Application (Information)

The board membership application was tabled until the next meeting.

Board Membership Recruitment (Information)

Board members continue with recruitment efforts and strive for gender balance. It was noted that 4 members term will end December 31, 2016 and that board member search is underway. Board member Jensen and Elliot will follow-up with a few leads for potential board members.

Finance Committee (Action)

The payment vouchers were tabled until the next meeting.

6th Annual Appreciation Reception (Information)

The board reviewed the internal agenda of the 6th annual appreciation reception to be held December 1, 2016 at Annelise Winery in Indianola. Board members were encouraged to make personal contact with their respective legislators to encourage them to attend the event. The food has been ordered and the arrangements have been made with Annelise Winery.

Annual Board Performance Review (Information)

Director Schrader announced that the annual board performance review will be conducted in December and a survey link will be sent to board members. Additionally, the community will also conduct that performance review of the board.

Annual Reciprocal Agreement (Information)

The annual reciprocal agreement with the Quad Counties 4 Kids Board was reviewed. The reciprocal agreement is an additional strategy for the ECI Director succession plan.

Advocacy Document (Information)

A family support advocacy document has been drafted with input from 68% of the local ECI area boards. The purpose of the document is to provide legislators information related to the need for additional resources for family support programs. A modest increase of 5% in school ready funding will be requested which equates to approximately \$1 million.

Board member Owens joined the meeting at 7:10 by telephone conference.

Agenda (Action)

Board member Moffitt moved to approve the agenda. Board member Johnson seconded. Motion carried unanimously. A copy of the agenda was disseminated.

Minutes (Action)

Board member Jensen moved to approve the September 8, 2016 minutes. Board member Hoover seconded. Motion carried unanimously. A copy of the past minutes were disseminated.

Annual Meeting (Action)*Election of Officers*

Board member Moffitt moved to elect Board member Jensen as Chairperson. Board member Johnson seconded. Board member Johnson moved that all nominations cease. Board member Hoover seconded. Motion carried unanimously. Election of Vice Chairperson was tabled until the next meeting.

Board member Owens left the meeting at 7:20.

Board Program and Service Committee (Information)

The Committee met November 4, 2016 at 9:00 by telephone conference. Board member Jensen reported for the committee. Minutes and supporting documentation from the Program and Service Committee were disseminated. The committee reviewed the 1st quarter progress reports from the contractors, there are no major concerns at this time. The 1st quarter reports are located on the 4 R Kids website. It was also noted that Dallas County Public Health with the Maternal Child Health program went through the Iowa Family Support Credential fidelity review November 17, 2016 and the outcome is yet to be determined. More information will be available at the December board meeting. The committee also will be honoring a 4 R Kids funded program at the 6th annual appreciation reception. The next committee meeting is scheduled for February 3, 2017 at 9:00 via telephone conference.

Board Process Committee (Information)

The committee did not meet.

Administrative Update (Information)

Director Schrader disseminated an administrative update and items included:

- Supporting the Prevent Child Abuse Councils;
- Early Childhood committee updates;
- Categorical funding state committee;
- Preschool experience rate, the goal is to have 90% and schools averaged 89.9%;
- Changes to family support performance measures and family support competencies for staff;

- Collaboration with agencies to offer viewings of Paper Tigers;
- Community plan update, 578 respondents to the survey, the community impact survey results was reviewed;
- Professional development update;
- Marketing and public awareness activities, Facebook likes are remain steady at 140.

Miscellaneous Board Updates (*Information*)

None

Next meeting (*Information*)

The next meeting is December 15, 2016 at Farmers Merchant Bank in Winterset.

Respectfully submitted by Debra Schrader, Director