

4 R Kids Program and Service Committee Minutes
November 6, 2015
10:00 A.M.
Support Services
306 Public Square
Greenfield, Iowa 50849

Attendance

Meeting began at 10:00 A.M. and Khristan Kaufman, Janice Jensen and Debra Schrader were in attendance. Committee members absent were Dena Owens and Kendalyn Huff. The meeting had a conference call option.

1st Quarter Report (*information*)

The committee reviewed the first quarter reports from contractors. Several of the services have yet to begin due to the nature of the service. There were no major concerns at this time. Overall the programs did a nice job completing the narrative section, which is an improvement from last year. The Redcap reports on the family support programs were received a few days before the committee meeting and Deb reviewed them for comparison in the quarterly reports. Programs are doing better with the Redcap data but there still is data that needs to be cleaned up. A summary of the report will be provided to the November 19, 2015 board meeting. A copy of the 1st Quarter progress reports are located at www.4rkids-eci.org.

Update on Partners in Family Development (*information*)

Deb provided an update on the FY16 contract for home visitation services. Each month Partners and Family Development provides demographic information on each newly enrolled family as well as a print out from Redcap which are compared to make sure they match. Deb also goes through each enrolled family to figure the enrollment criteria. The Board Process Committee met and reviewed the current policy regarding contract non-compliance and made minor changes. The committee will also recommend to the Board, that Partners and Family Development repay \$860.97 which is figured at a cost per visit rate of \$286.99 on three visits that were conducted in FY15.

Tool FF (*information*)

Deb updated the committee that Family Support and Parent Education state tool FF will have changes and that the State ECI board is meeting today to approve those changes. Deb include the state tool FF in the board packets for the board meeting.

Adjourn (*information*)

Meeting adjourned at 10:50 A.M.