

4 R Kids Program and Service Committee Minutes

May 2, 2014

9:00 A.M.

Madison County Extension Office

117 N. John Wayne Drive

Winterset, Iowa 50273

Meeting convened at 9:00 A.M. and concluded at 12:00 P.M.

Attendance

Board members present Cynthia Moffitt, Kendalyn Huff, Dena Owens, and Janice Jensen.

Others present Debra Schrader, Executive Director

Housekeeping *(information)*

Ground rules were reviewed.

Conflict of interest was discussed, there is no conflict of interest noted by committee members.

Dena volunteered to be the reporter for the board meeting May 15, 2014.

Debra Schrader will draft the minutes for the meeting.

Overview of Request for Renewals *(information)*

The committee reviewed the FY2015 request for renewals, made comments, and utilized the program trend data.

All but one contractor submitted a request of renewal application. This will be the third year of a three year contract. It was noted that all proposals were well written and there has been progress made over the past few years. Contractors are to be commended for their hard work and dedication to serving families.

Funding and Other Recommendations *(action requested)*

The committee reviewed the draft FY2015 allocations and worked off of the Governors budget along with estimated carryover. It is to be noted that these are draft allocations and due to the legislative climate, the funding and program criteria could change. The following are funding recommendations for FY2015 pending state and federal allocations, state program criteria, 4 R Kids Early Childhood Iowa Area board approval, Early Childhood Iowa approval, Department of Education approval and Department of Human Services approval. The recommendations of the review are included on the following pages.

FY2015 Funding Recommendations

Agency	Program	Categorical fund Utilized	Notes	Funding Recommendations
CIJDC	Board Admin	SR Admin EC Admin	Board expenses include marketing, board expenses, board member stipends, appreciation reception, audit costs, insurance deductible, copies, website, event sponsorship. This represents a 20% decrease FY14.	\$12,000
CIJDC	Fiscal Agent Services	SR Admin EC Admin	Fiscal agent and employer of record fees for FY2015; this is status quo and is the same cost as FY2013 and FY2014.	\$10,000
CIJDC	ECI Director	SR Admin EC Admin SR Quality	A 0% raise was calculated on the director salary and is pending board action. Expenses include mileage, professional development, office expenses, and communication stipend. This is status quo from FY14.	\$73,950 (salary/benefits) \$12,600 (expenses)
Dallas County Agricultural Extension District	Preschool Enrichment Project & Centralized Intake	SR Preschool SR Other	Requested \$54,613 for preschool enrichment project for FY15. The FY15 preschool enrichment budget was reduced by 20% due to an added component. See additional information in the notes section. Preschool dental screenings and preschool mini grants are to be determined at a later date. Preschool tuition is a main priority and the amount is set by the Board.	\$43,690 (preschool coordination) \$180,000 preschool tuition scholarships
Dallas County Agricultural Extension District	Quality Improvement Project	Early Childhood	Requested \$81,448 for the Quality Improvement Project and \$23,843 for child care mini grants for FY15. Status quo funding from FY14 is recommended for the Quality Improvement Project. Child care provider mini grants will be determined at a later date.	\$78,978 (QIP) mini grants to be determined
Warren County Health Services	Child Care Nurse Consultant	Early Childhood SR Other SR Quality	Requested \$33,205.20 for FY15. Status quo funding from FY14 is recommended.	\$31,018
New Opportunities Inc	Child Care Nurse Consultant	Early Childhood SR Other	Requested \$34,983.25 for FY15. Status quo funding from FY14 is recommended.	\$34,983
Orchard Place	Consultation and Training	Early Childhood	Requested \$4,751 for FY15. Status quo funding from FY14 is recommended.	\$4,751
Dallas County Public Nursing Services	Maternal Child Health	Family Support	Requested \$78,000.00 for FY15 which is \$266 less than FY14. FY15 request of \$78,000 is recommended.	\$78,000

Agency	Program	Categorical fund Utilized	Notes	Funding Recommendations
Lutheran Services of Iowa	New Parent Program	Family Support	Requested \$125,000 for FY15. Status quo funding from FY14 is recommended.	\$125,000
Partners in Family Development Inc	Parents as Teachers	Family Support	Requested \$256,972 for FY15. FY14 allocation was \$252,641. A reduction of \$2,641 was applied to the FY14 allocation due to past spending trends and \$250,000 is recommended.	\$250,000
Southwestern Community College	Parents as Teachers	Family Support	Requested \$72,543 for FY15. Status quo funding from FY14 is recommended.	\$72,543
TBD	Centralized Intake	Family Support SR Other	Request for proposal to be released	\$10,923

Additional Recommendations

1. It is recommended that an open request for proposal process for centralized intake with an emphasis on family support be implemented. An RFP will be released May 16, 2014 and due May 30, 2014. The Program & Service committee will met and provide recommendation for the June 19, 2014 Board meeting. Funding allocated to the centralized intake RFP will be \$10,923.
2. It is recommended that once final budget figures are received, the committee will meet to determine the amounts allocated to preschool dental screenings, preschool mini grants, and child care mini grants and provide recommendation at the June 19, 2014 Board meeting.
3. It is recommended that the child care nurse consultant contracts shall not serve core preschool programs (i.e. Head Start, Early Head Start, Statewide Voluntary, and Shared Visions) and to focus on child care programs. This is consistent with language in state tool G when early childhood funds are utilized for consultants.

Notes regarding programming

1. It is highly encouraged that the Maternal Child Health Program which Dallas County Public Health administers, work collaboratively with the New Parent Program and the Parents as Teachers Program to be a feeder/referral source. There is an expectation and desire that there will be a increase in referrals to ECI funding family support programs. An update regarding progress will be requested quarterly.
2. It is highly encouraged that the Parents as Teacher Program which Partners in Family Development administers, commit to implementing Blockfest during this next fiscal year. An update regarding progress will be requested quarterly.
3. It is highly encouraged that the Quality Improvement Project which Dallas County Agricultural Extension District administers, explore efforts of integrating ACES education and Stewards of Children with child care providers.