

**4 R Kids Program and Service Committee Minutes**  
**May 3, 2013**  
**11:00 A.M.**  
**Madison County Extension Office**  
**117 N. John Wayne Drive**  
**Winterset, Iowa 50273**

Meeting convened at 11:00 A.M. and ended at 2:10 P.M.

**Attendance**

Board members present Cynthia Moffitt, Kendalyn Huff, Julie Feirer.

Others present Debra Schrader, Executive Director

**Housekeeping** (*information*)

Cynthia volunteered to be the reporter for the board meeting May 16, 2013.

Debra Schrader drafted minutes for the meeting.

Ground rules were reviewed.

**Overview of Request for Renewals** (*information*)

The committee reviewed the FY2014 request for renewals, made comments, and utilized the 3rd quarter digital dashboard when needed. All current contractors submitted a request of renewal. This will be the second year of a three year contract. The results of the review are included on the following pages.

**Funding recommendations** (*action requested*)

The committee reviewed the draft FY2014 allocations and worked off of the Governors budget along with estimated carryover. It is to be noted that these are draft allocations and due to the legislative climate, the funding and program criteria could change. The following are funding recommendations for FY2014 pending state and federal allocations, state program criteria, 4 R Kids Early Childhood Iowa Area board approval, Department of Education approval and Department of Human Services approval.

**FY2014 Funding Recommendations**

<b>Agency</b>	<b>Program</b>	<b>Categorical fund Utilized</b>	<b>Notes</b>	<b>Funding Recommendations</b>
CIJDC	Board Admin	SR Admin EC Admin	Board expenses mirror FY2013 except an increase of \$1,000 for board insurance; Board expenses include marketing, board expenses, board member stipends, appreciation reception, audit costs, insurance deductible, website, event sponsorship.	<b>\$15,000</b>
CIJDC	Fiscal Agent Services	SR Admin EC Admin	Fiscal agent fee for FY2014, same cost as FY2013.	<b>\$10,000</b>
CIJDC	ECI Director	SR Admin EC Admin Quality	A 2% raise was calculated on the director salary and is pending board action.	<b>\$73,612 (salary/benefits)</b> <b>\$12,600 (expenses)</b>
Dallas County Public Nursing Services	Maternal Child Health	Family Support	Proven high need, high number of Latinos served, visit numbers are good, 94% of the clients are at or below the 200% of the poverty level, 40% at have less than a high school diploma. Medicaid funds were cut which increased the request.	<b>\$78,978</b>
Lutheran Services of Iowa	New Parent Program	Family Support	Excellent collaboration with 4 R Kids contractors and other agencies. Set high outcomes for the program. Would like to see more families in Adair County.	<b>\$125,000</b>
Warren County Health Services	Child Care Nurse Consultant	Quality Other	Currently exceeding benchmarks; Low interest in providers wanting to be involved with QRS - this not a reflection on CCNC.	<b>\$31,018.04</b>
New Opportunities Inc	Child Care Nurse Consultant	Early Childhood	Currently not meeting the benchmarks for FY2013 and acknowledge they are not; Board will monitor very closely FY2014 benchmarks. Budget that was submitted was re-calculated due to indirect costs were figured incorrectly.	<b>\$34,983.35</b>
Orchard Place	Consultation and Training	Early Childhood	There were no trainings in 3 of the 4 Counties for FY2013; Would like to know the number of trainings to be offered but the number of training hours were stated.	<b>\$4,751</b>

Agency	Program	Categorical fund Utilized	Notes	Funding Recommendations
Partners in Family Development Inc	Parents as Teachers	Family Support Other	Excellent collaboration; credential will be awarded; noted there is a plan for prenatal education for Madison County; high outcome measures; under spent by 10% for FY2013 - board will closely monitor during DY2014. Board will collaborate with Prevent Child Abuse Councils to monitor the overall program.	<b>\$252,641.55</b>
Dallas County Agricultural Extension District	Group Parent Education	Family Support	Outcomes yielded positive parent behavior modification. A new curriculum will be utilized to meet the new state criteria. Indirect costs of 7% was included this year.	<b>\$15,328.34</b>
Dallas County Agricultural Extension District	Quality Improvement Project	Early Childhood	Excellent collaboration with various entities; Business partnerships is a good example for others. Quality improvement mini grants for Madison and Adair providers are included this year. Indirect costs of 7% was included this year on QIP.	<b>\$78,266 (QIP)</b> <b>\$15,900 (mini grants)</b>
Southwestern Community College	Parents as Teachers	Family Support Quality Other	Applaud the efforts for FY2013; High benchmarks for FY2014 are good; Has applied for PCA funding which will provide for enrichment of the program.	<b>\$72,543.59</b>
Dallas County Agricultural Extension District	Preschool Enrichment Project	Preschool Other	Coordination - Due to this being a comprehensive project it is necessary make sure there is adequate support for coordination; great business partnerships. Indirect costs of 7% was included this year for coordination. Indirect costs of 5% was included this year for tuition and preschool supportive services. Other services as follows: \$147,000 tuition (highest need) \$7,600 dental \$2,100 lead \$26,000 transportation \$9,450 professional development \$5,250 Al's Pals curriculum \$10,500 technology \$10,500 security and safety *\$2,000 transition to kindergarten backpacks (see note) *\$2,197.13 summer enrichment (see note)	<b>\$52,847 (coordination)</b> <b>\$222,597.13 tuition and other supportive services</b>

**Notes**

\*Funds were allocated to transition to school back packs and to summer enrichment program(i.e. summer preschool) knowing that minimal funds may not be valid. The purpose of allocating funding to these two projects is to get the budget approved by the state so the Board will not have to go through the state budget approval process again. Additionally, once the FY2013 books are closed any allowable funds are to go into the transition to school back packs and to summer enrichment program (summer preschool). It is important to note that preschool supportive services are fluid and funding per item can change and that flexibility is required to meet the needs.