

**4 R Kids Program and Service Committee Minutes**

**May 8, 2014**

**12:00 Noon**

**Support Services**

**306 Public Square**

**Greenfield, Iowa 50849**

The meeting began at 12:00 and ended at 12:30.

**Attendance**

Board members present Cynthia Moffitt, Kendalyn Huff, Dena Owens, and Janice Jensen.

Others present Debra Schrader, Executive Director

**Funding and Other Recommendations** *(action requested)*

The FY15 funding allocations were received May 5, 2014 and the allocations were more than anticipate which required redrafting of the funding plan. The following are funding recommendations for FY2015 pending state and federal allocations, state program criteria, 4 R Kids Early Childhood Iowa Area board approval, Early Childhood Iowa approval, Department of Education approval and Department of Human Services approval. The recommendations of the review are included on the following pages.

<b>FY2015 Funding Recommendations</b>				
<b>Agency</b>	<b>Program</b>	<b>Categorical fund Utilized</b>	<b>Notes</b>	<b>Funding Recommendations</b>
CIJDC	Board Admin	SR Admin EC Admin	Board expenses include marketing, board expenses, board member stipends, appreciation reception, audit costs, insurance deductible, copies, website, event sponsorship. This represents a 20% decrease FY14.	<b>\$12,000</b>
CIJDC	Fiscal Agent Services	SR Admin EC Admin	Fiscal agent and employer of record fees for FY2015; this is status quo and is the same cost as FY13 and FY14.	<b>\$10,000</b>
CIJDC	ECI Director	SR Admin EC Admin SR Quality	A 0% raise was calculated on the director salary and is pending board action. Expenses include mileage, professional development, office expenses, and communication stipend. This is status quo from FY14.	<b>\$73,950 (salary/benefits)</b> <b>\$12,600 (expenses)</b>
Dallas County Agricultural Extension District	Preschool Enrichment Project & Centralized Intake	SR Preschool SR Other	Requested \$54,613 for preschool enrichment project for FY15. The FY15 preschool enrichment budget was reduced by 20% due to an added component. See additional information in the notes section. The project is to be granted flexibility to meet the needs of preschool tuition as it is first priority over dental screens and preschool mini grants.	<b>\$43,690 (preschool coordination)</b> <b>\$180,000 preschool tuition scholarships</b> <b>\$6,000 dental screens</b> <b>\$5,000 mini grants</b>
Dallas County Agricultural Extension District	Quality Improvement Project	Early Childhood	Requested \$81,448 for the Quality Improvement Project and \$23,843 for child care mini grants for FY15.	<b>\$81,448 (QIP)</b> <b>\$12,951.20 mini grants to be</b>
Warren County Health Services	Child Care Nurse Consultant	Early Childhood SR Other SR Quality	Requested \$33,205.20 for FY15. This is an increase of \$2,187.20 from FY14.	<b>\$33,205.00</b>
New Opportunities Inc	Child Care Nurse Consultant	Early Childhood SR Other	Requested \$34,983.25 for FY15. This is the same amount as allocated in FY14.	<b>\$34,983</b>
Orchard Place	Consultation and Training	Early Childhood	Requested \$4,751 for FY15. This is the same amount as allocated in FY14.	<b>\$4,751</b>
Dallas County Public Nursing Services	Maternal Child Health	Family Support	Requested \$78,000.00 for FY15. This is \$266 less than FY14.	<b>\$78,000</b>

Agency	Program	Categorical fund Utilized	Notes	Funding Recommendations
Lutheran Services of Iowa	New Parent Program	Family Support	Requested \$125,000 for FY15. This is the same amount as allocated in FY14.	<b>\$125,000</b>
Partners in Family Development Inc	Parents as Teachers	Family Support	Requested \$256,972 for FY15. This is an increase of \$4,330.45 from FY14.	<b>\$256,972</b>
Southwestern Community College	Parents as Teachers	Family Support	Requested \$72,543 for FY15. This is the same amount of funding allocated in FY14.	<b>\$72,543</b>
TBD	Centralized Intake	Family Support SR Other	Request for proposal to be released	<b>\$10,923</b>

### **Additional Recommendations**

1. It is recommended that an open request for proposal process for centralized intake with an emphasis on family support be implemented. An RFP will be released May 16, 2014 and due May 30, 2014. The Program & Service committee will meet and provide recommendation for the June 19, 2014 Board meeting. Funding allocated to the centralized intake RFP will be \$10,923.
2. It is recommended that once final budget figures are received, the committee will meet to determine the amounts allocated to preschool dental screenings, preschool mini grants, and child care mini grants and provide recommendation at the June 19, 2014 Board meeting.
3. It is recommended that the child care nurse consultant contracts shall not serve core preschool programs (i.e. Head Start, Early Head Start, Statewide Voluntary, and Shared Visions) and to focus on child care programs. This is consistent with language in state tool G when early childhood funds are utilized for consultants.

### **Notes regarding programming**

1. It is highly encouraged that the Maternal Child Health Program which Dallas County Public Health administers, work collaboratively with the New Parent Program and the Parents as Teachers Program to be a feeder/referral source. There is an expectation and desire that there will be a increase in referrals to ECI funding family support programs. An update regarding progress will be requested quarterly.
2. It is highly encouraged that the Parents as Teacher Program which Partners in Family Development administers, commit to implementing Blockfest during this next fiscal year. An update regarding progress will be requested quarterly.
3. It is highly encouraged that the Quality Improvement Project which Dallas County Agricultural Extension District administers, explore efforts of integrating ACES education and Stewards of Children with child care providers.
4. It is encouraged that the Preschool Enrichment Project and Quality Improvement Project administered by Dallas County Agricultural Extension District collaborate on the implementation of the quality improvement grants so as to meet the needs of providers.