



**Early Childhood Iowa Area Board
Minutes
Wednesday September 13, 2017
Winterset Public Library
123 N. 2nd Street
Winterset Iowa 50273**

Board Meeting (Information)

Chairperson Jensen convened the meeting at 11:00 A.M.

Attendance (Information)

(x means attendance at the meeting)

Board Members Present							
Adair County		Dallas County		Madison County		Warren County	
Dena Owens <i>Required Health Representative</i>	x	Kevin Howe <i>Required Business Representative</i>	x	Jean Bosch		Brett Elliott	
Samantha Finneseth <i>Required Education Representative</i>		Terry Johnson <i>Required Human Service Representative</i>	x	Janice Jensen	x	<i>Open</i>	
Judy Schwartz		Lois Hoger <i>Required Faith Representative</i>	x	<i>Open</i>		Khristan Kaufman <i>Required Parent Representative</i>	x

Those on the conference call line were; Board member Owens, Howe, Hoger and Kaufman.

4 R Kids Staff Present (Information)

Debra Schrader, Executive Director.

Others present (Information)

Brenda Comer (*Matura Action Corporation*)

Distinction of Quorum (Information)

Board membership consists of no less than 8 members and no more than 12 members, with 10 positions filled at the beginning of the meeting; 6 board members were present at the meeting representing quorum.

Open Form (Information)

None

Introductions (Information)

Introductions were made by Board members and the audience.

Agenda (Action)

Board member Johnson moved to approve the agenda. Board member Hoger seconded. Motion carried unanimously. A copy of the agenda was disseminated.

Minutes (Action)

Board member Hoger moved to approve the May 18, 2017 minutes. Board member Owens seconded. Motion carried unanimously. A copy of the past minutes was disseminated.

Board Program and Service Committee

The Committee met September 3, 2017 at 2:00 P.M. via telephone conference. Board member Jensen reported for the committee. Minutes and supporting documentation from the Program and Service Committee were disseminated.

Contract Amendment (Action)

Dallas County ISU Extension requested a contract amendment to transfer \$1,985 preschool quality improvement funding to the preschool coordination section of the preschool enrichment contract. Board member Johnson moved to approve the contract amendment. Board member Howe seconded. Motion carried unanimously.

Annual Reception (Action)

The 4 R Kids Board has conducted an annual reception the 1st Thursday in December for 6 consecutive years and the last few years there has been little participation from legislators. The Board Process Committee and the Program and Service Committee had discussions about different events to engage policy makers. Board member Johnson moved to cancel the annual reception and replace it with up to 3 smaller gatherings such as lunch and learns with a direct focus on legislators. Board member Howe seconded. Motion carried unanimously.

FY17 Annual Report (Action)

The committee reviewed in depth the FY17 financial statements, FY17 annual reports from providers, an annual report highlight document, trend data, analysis and effectiveness of programs, local and state performance measures, executive summary, and several family support comparison documents. Director Schrader noted that all data has been entered into the state data base system and will be submitted on or before September 15, 2017. It was noted that the school ready carryover was 7% and the early childhood carryover was less than 1% and 20% is allowed. All but \$32,731.40 of the carryover has been allocated to FY18 programming. The unallocated funding will be held in reserve in the event there are needs that arise during the fiscal year. Board member Hoger moved to approve the FY17 annual report, FY17 Executive Summary, FY17 school ready and early childhood financial statements. Board member Owens seconded. Motion carried unanimously. Copies of the annual report materials were disseminated.

Next meeting *(Information)*

The meeting adjourned at 11:25. The next meeting is November 16, 2017 at the Greenfield Public Library in Greenfield.

Respectfully submitted by Debra Schrader, Director